

Working Alone Form



YOUR CONTACT INFORMATION

First Name Last Name
 Company Phone
 Permittee ***

EMERGENCY CONTACTS

Contact 1 Phone
 Contact 2 Phone

LOCATION INFORMATION

State Forest MUID
 Region Reception No Yes

FOREST OPERATION

What type of forest operation are you undertaking?

- Manual Harvest Roding
 Mechanical Harvest Snigging/extracting
 Haulage Other _____

IDENTIFY HAZARDS, ASSESS RISKS AND IMPLEMENT CONTROLS

Complete the following table of hazards, risks and controls for working alone (refer to the TQ Working Alone Procedure for assistance)

Hazard	Risk	Control/s

Working Alone Form

OPERATION SPECIFIC QUESTIONS

Do you have a Site Specific Safety Plan? No Yes Unsure

Do you have a Safety Management System? No Yes Unsure

Have you identified hazards? No Yes

Have you identified controls for all hazards ? No Yes

Have you considered the following hazard controls?

- | | |
|--|---|
| <input type="checkbox"/> Equipment- first aid, PPE etc | <input type="checkbox"/> Understanding systems, policies and procedures |
| <input type="checkbox"/> Fatigue management | <input type="checkbox"/> Relevant training and qualifications |
| <input type="checkbox"/> Documents (SMS, SSSP) | <input type="checkbox"/> Others_____ |

Which of the specific working alone controls will be implemented?

- | | |
|--|--|
| <input type="checkbox"/> Check in procedure (every <input type="checkbox"/> hours) | <input type="checkbox"/> Work arrangements |
| <input type="checkbox"/> Communication (UHF, phone) | <input type="checkbox"/> Buddy System |
| <input type="checkbox"/> Alert and location systems | <input type="checkbox"/> Others_____ |

Please list any information or additional comments about the controls that will be implemented when working alone (or isolated)

Name Signed /

Upon completion of this document, ensure the PCBU receives a copy.

Refer to the following documents for assistance:

- Timber Queensland Native Forest Operations Working Alone Procedure
- Work, Health, and Safety Act 2011
- Work, Health and Safety Regulations 2011
- Safe Work Australia Guides

